

West Virginia Broadcasters Association

Production Assistant

Jobs in Broadcasting ,United States



Job Description

Production Assistant

West Virginia Radio Corporation has an immediate opening for a full-time Production Assistant in the Charleston office. Responsibilities include, but are not limited to using digital audio editing software, copywriting, client tapings and various other duties assigned by management. The ideal candidate must have previous editing experience, high attention to detail with focus on accuracy, ability to work in a team environment, and excellent communication skills.

Requirements include strong computer skills including saw-studio, adobe audition, WO Automation, Axia and candidate must have creative ability and be a self motivator. Multi-tasking and time management skills are a must! If interested, please submit your resume and cover letter to jobs@wvradio.com.

WVRC Media is an Equal Opportunity Employer and provides broad outreach regarding job vacancies. We seek the help of local organizations in referring qualified applicants to our company. Organizations that wish to receive our vacancy information should contact Kelly Ayersman at WVRC Media by calling 304-296-0029.

Company Details

Name	Kelly Ayersman
Phone	3045543905
Email	kelly.ayersman@wvradio.com
Address	260 Spruce St,United States - 26505

More details

Business Name	WVRC Media
Education	High School
Job Type	Full Time

Job Status
Job Shift
Required Travel
Link To Apply

Interviewing
Morning
As Assigned
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